**REGISTRATION FORM**

**CHILD DETAILS**

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Male/Female (please circle) Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENT/GUARDIAN 1 DETAILS**

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Child: (i.e. mother, father, guardian etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENT/GUARDIAN 2 DETAILS**

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Child: (i.e. mother, father, guardian etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OTHER DETAILS**

**Year of Enrolment:** Three-Year-Old in 202\_\_\_ AND/OR Four-Year-Old in 202\_\_\_

*Children must turn three years of age by 30 April in the year of three-year-old pre-school attendance and four years of age by 30 April in the year of four-year-old pre-school attendance.*

**Preferred Four-Year-old Group:** (if applicable) [ ]  Blue [ ]  Green [ ]  No Preference

**Concession Card Holder:** (i.e. healthcare card, pension card etc) [ ]  Yes [ ]  No

**Does your child have additional needs?** [ ]  Yes [ ]  No

**If yes, please specify:**

*You are encouraged to discuss your child’s needs with your teacher when your child’s place is confirmed.*

**Is your child registered with a specific support service/agency?** [ ]  Yes [ ]  No

**Name of support service/agency:**

**Does your child have a medical condition?** [ ]  Yes [ ]  No

**If yes, please specify**:

**Have any siblings attended Bimbadeen Pre-school?** [ ]  Yes [ ]  No

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return to Bimbadeen Pre School Inc, PO Box 140, Mooroolbark VIC 3138 or email to** **admin.bimbadeen@kindergarten.vic.gov.au.**

**ENROLMENT INFORMATION**

**TIMETABLE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **8am – 10.30am****3YO RED****Gill and Kerry****(2.5 hours)** | **8am – 12pm****4YO BLUE****Brie and Donna****(4 hours)** | **8am – 1.30pm****4YO GREEN****Gill and Sam****(5.5 hours)** | **8am – 1.30pm****4YO BLUE****Brie and Donna****(5.5 hours)** | **8am – 1.30pm****4YO GREEN****Gill and Sam****(5.5 hours)** |
| **11am – 4.30pm****4YO BLUE****Brie and Donna****(5.5 hours0** | **12.30pm – 4.30pm****4YO GREEN****Gill and Sam****(4 hours)** |  | **2pm – 4.30pm****3YO RED****Gill and Kerry****(2.5 hours)** |  |

1. Lodgement of this Registration Form does not automatically guarantee a placement.
2. You will receive a confirmation of receipt of your Registration Form via email.
3. Prioritisation of applications will be in the following order (as outlined in our Enrolment and Orientation Policy):
	1. Priority of Access Criteria as determined by the Department of Education and Training (including children known to Child Protection, children with additional needs etc.)
	2. Repeats (applies to four-year-old group children only and they must meet government-issued criteria in order to repeat) and Deferrals (children who deferred an offer from Bimbadeen Pre-school in the previous year)
	3. Three-year-old group children attending Bimbadeen Pre-school moving into four-year-old group (children enrolling in the three-year-old group after offers have been sent may not be guaranteed a place in the four-year-old program the following year)
	4. Siblings (you must enrol before 31 May the year before attendance for this criteria to apply)
	5. Date of application.
4. Please notify the kindergarten via email if any of your application details change such as postal address, email address or telephone number.
5. No payment is required with the lodgement of this form. However, a deposit is required with your acceptance of offer to confirm your child’s position. If this payment is not received by the due date, your position will be offered to the next child on the waiting list.
6. An up-to-date Immunisation History Statement must be provided to confirm your child’s place.
7. The personal information requested on this Registration Form is being collected by Bimbadeen Pre-School and will be used solely for the primary purpose of registering your child’s enrolment application. The pre-school may be required to disclose this information to the Department of Education and Training and/or the Department of Health and Human Service.