

P.O. Box 140  
Mooroolbark Vic 3138  
Telephone: 9726 0646  
ABN: 76 473 379 826  
bimbadeen.kin@kindergarten.vic.gov.au

# Bimbadeen Pre-school

Incorporated  
A0026328K



We are a Child Safe Organisation and have Zero Tolerance  
of Child Abuse

Belonging Respect Empowerment

## ENROLMENT INFORMATION SHEET

Dear Parent,

### Enrolling your child at Bimbadeen Pre-School Inc

When you have completed the attached Registration Form please return it immediately to Bimbadeen Pre-school Inc. A copy will be returned to you as confirmation of receipt of your application.

**Note that lodgement of an application does not automatically guarantee a placement.**

### Confirmation of pre-school placement

A letter of offer will be sent out in June of the year prior to your child being eligible to commence the program. You are required to return your completed acceptance form along with your deposit and supporting documents (e.g. Immunisation and Birth Certificate).

### Deferral

Should you wish to defer your child's year of attendance at pre-school, once an offer of placement has been received, your child will receive priority placement at the pre-school in the following year.

### Areas of development to be examined when considering pre-school readiness

- Social - getting along with other adults and children
- Emotional - feelings, expression of feeling, confidence
- Physical - the use and control of the body
- Intellectual (Cognitive) - knowing, learning and understanding

### Changes to enrolment

Please notify the pre-school in writing should application details change ie address, phone number etc.

### Payment of fees

No money is required with lodgement of an enrolment form. When an offer of placement is made a nominal deposit amount is required to confirm the position. This deposit will then be deducted from first term fees.

We look forward to welcoming you and your child to Bimbadeen Pre-School Inc.

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## PRE-SCHOOL REGISTRATION FORM

YEAR OF ENROLMENT: 3 Year Old \_\_\_\_\_ 1 session or 2 sessions (circle)  
4 Year Old \_\_\_\_\_

Please indicate which year your child will attend 3 and/or 4 year old pre-school.

Children must have turned 3 years of age by 31<sup>st</sup> January in the year of 3 year old pre-school attendance and 4 years of age by 30<sup>th</sup> April in the year of 4 year old pre-school attendance. (State Government funding is provided for 4 year old pre-school only).

### CHILD DETAILS

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_  
Male/Female: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Current Address: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_

### PARENT/GUARDIAN DETAILS

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_  
Relationship to Child: (ie. mother, father, guardian etc) \_\_\_\_\_  
Phone: Home \_\_\_\_\_ Business \_\_\_\_\_ Mobile \_\_\_\_\_  
Email: \_\_\_\_\_  
Health Care Card Holder: Yes/No (circle)

### OTHER DETAILS

Are you considering deferring your child's year at pre-school? \_\_\_\_\_  
Does your child have additional needs? (ie. emotional, physical, social etc) \_\_\_\_\_  
Have any other siblings attended the pre-school? \_\_\_\_\_  
Are you anticipating moving from your current address? \_\_\_\_\_  
(Please notify the pre-school in writing when the change occurs)

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Enrolment Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to Bimbadeen Pre-School Inc, PO Box 140, Mooroolbark Vic 3138.**  
**A copy will be returned to you as confirmation of receipt of your application.**

The personal information requested is being collected by Bimbadeen Pre-School Inc. for the Children's Services Regulation 1998 and will be used solely for that primary purpose or directly related purposes. The Centre may disclose this information to the Department of Human Service.